

# College of Liberal Arts Renewal of Research Faculty Members

Please submit to the Liberal Arts Dean's Office by April 1

College of Liberal Arts  
110 Murkland Hall  
15 Library Way  
Durham, NH 03824  
(603) 862-2062 (phone)  
(603) 862-3443 (fax)

Name of faculty member

Rank

Department requesting appointment

Faculty member's affiliated institute/program (if relevant)

The term of appointment requested is for Academic Year(s)  to

*(Appointments for full professors or associate professors may be for up to five years; assistant professors are annual appointments.)*

*(choose dates from drop-down lists)*

Percentage of salary supported by grants and contract funds awarded to this faculty member

List each type of activity required of the faculty member and the source of funds for each type of activity. Please note that **research** must be the principal assignment of a research faculty member.

Initials of department chair or program director to indicate that a majority **vote of the department/program faculty** endorses this appointment

**Attach the Chair's evaluation of the faculty member's annual performance.**

If this was a multi-year appointment, evaluations must be attached for each year of the previous term.

**Attach a current and complete curriculum vita from the faculty member.**

Identify any expectations of the faculty member regarding teaching and/or service and any other non-standard privileges being extended to the research faculty member, such as the right to attend department meetings.

Signature of Department Chair or Program Director  Date

Signature of Dean  Date

Signature of Senior Vice Provost for Research  Date

Signature of Provost  Date